

Weed Beach Building Committee
Minutes – Special Meeting
July 30, 2008 – Room 119 – Town Hall

Present: D Bayne, P Hovell, C Darby, M Hawley, J Enters, M.Wright, S.Swiatek

Absent: D Parnon, J Howe

Guests: none

Hovell convened the meeting at 7:40pm

Chairman's Report - Hovell reported that the CM Evaluation Committee was prepared to make recommendations, that the RFP for CM services had been returned and evaluated, that the drawings were almost complete and that John Ryan's budget was almost down to our appropriation.

CM RFQ – Hovell reported that the Evaluation Committee recommended going with one CM in order to speed up the process and to get into VE at the earliest possible time. He went over the thought process and trade offs. In the course of the discussion Enters asked for an additional interview of the finalists so that he and other members could get a better understanding of the potential CMs. Bayne agreed that it would be advisable to have a professional like Enters participate in the interview. He asked that the CMs be given a set of drawings for review and use the drawings as an integral part of the interview. We tentatively established that the interviews would be Wed Aug 6th AM. The committee was unwilling to vote prior to the interviews. We will vote the night of Aug 6th.

Budget Update – The budget numbers were almost in line. However, he said that the only real numbers will come when a CM is selected and that CM gets bids from subs.

Design Drawings – Hovell reported that the drawings are due for completion by Thursday the 31st – per the original schedule.

Playground Update – Darby reported that they are trying to get the new swings incorporated into the drawings and to locate the fence line.

Gift Donor Program – Hovell reported for Howe and Parnon that they had developed a policy sheet, an applications sheet and were working on a procedure. Susan Graham has had to resign from the committee – so we are looking for a new member.

Concession Stand – No new information.

Signs and Trails Committee – Hawley reported that they had inventoried the existing signs and were consulting with the police department on their requirements. They are also looking at the new DRI sign program to see if it is adaptable to Weed Beach.

Timeline – No new information.

Public Comment – None

Respectfully submitted
Peter Hovell – Secretary – pro tempore